



**REQUEST FOR BID
SOLID WASTE DISPOSAL SERVICES**

RFB No: 17BCP08B

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REQUEST FOR BID

SOLID WASTE DISPOSAL SERVICES

RFB No.: 17BCP08B

BIDS ARE DUE on or before 2:00 pm Thursday, September 14, 2017.

NOTE: Bids must be time stamped by the Bastrop County Purchasing Office on or before the hour and date specified for receipt of Bids. Bids received after the date and time specified are subject to rejection.

Bids can be mailed to:

Leon Scaife
Bastrop County Purchasing Department
804 Pecan Street
Bastrop, Texas 78602

Bids can be hand delivered to:

Leon Scaife
Bastrop County Purchasing Department
803 Pine Street, Floor 1
Bastrop, TX 78602

Bids must be clearly marked on the exterior with the following:

RFB No.: 17BCP08B – Solid Waste Disposal Services, Bidder name and return address of the respondent.

Bid opening will be at 2:00 pm Thursday, September 14, 2017 at the Bastrop County Purchasing Department at 803 Pine Street, Floor 1, Bastrop TX 78602. Bidders are welcome, but not required to attend the bid opening.

BASTROP COUNTY, TEXAS

Request for Bid (“RFB”)

SOLID WASTE DISPOSAL SERVICES RFB No.: 17BCP08B

1.0 Standard Terms and Conditions

1.1 Application

These standard terms and conditions shall apply to all County of Bastrop (hereafter “County”) solicitations and procurements, unless specifically accepted in the solicitation specifications.

1.2 Requirements

By submitting a bid, the respondent agrees to provide the County of Bastrop with the specified goods or services described in the solicitation in accordance with these standard terms and conditions, at the agreed upon bid price and in compliance with the stated specifications and any subsequent addendums issued prior to the date of the bid opening.

1.3 Legal Compliance

Bidder must comply with all Federal, State and Local laws, statutes, ordinances, regulations and standards in effect at the time of delivery of goods and services, and must maintain any and all required licenses and certificates required under the same laws, statutes, ordinances, regulations and standards for services and/or goods provided in response to this solicitation.

1.4 Right to Refuse Bid

The County reserves the right to refuse any and/or all parts of any and or/all bids and to waive formalities in the best interest of the County. Bastrop County does not discriminate on the basis of race, color, national origin, sex, religion, and age or disability status in employment, procurement or provisions of service.

1.5 Estimated Quantities

If the solicitation calls for unit pricing on specific items, the quantities described for each item are estimates only and not guaranteed amounts. The actual amount ordered over the contract period may be more or less than the estimate. Quantities represent the County’s best estimate, based on past history and anticipated purchases.

1.6 Modifications and Addendums

The County shall have the right to modify any of the solicitation documents prior to submission deadline and will endeavor to notify potential bidders, but failure to notify shall impose no liability or obligation on the County. All modifications and addendums must be in written form prepared by the County department issuing the solicitation. Bidders are responsible for incorporating any and all modifications and addendums into their bid responses.

1.7 Interpretation of Solicitation Documents

The County is the final judge of the meaning of any word(s) sentences, paragraphs or other parts of the solicitation documents. Bidders are encouraged to seek clarification, before submitting a bid, of any portion of the bid documents that appears to be ambiguous, unclear, inconsistent, or otherwise in error. Clarifications will be in writing.

1.8 Late Bids

Bids must be received in the Purchasing Office by the time specified in the solicitation. The County will not accept late bids and is not responsible for the lateness or non-delivery of bids by the Postal Service or any private delivery firm. The time/date stamp in the Purchasing Office shall be the official time of receipt.

1.9 Minor Irregularities

The County reserves the right to waive any minor irregularities that do not materially affect the scope or pricing of submitted bids.

1.10 Responsiveness of Bids

The County wants to receive competitive bids, but will declare “non-responsive” bids that fail to meet significant requirements outlined in the solicitation documents.

1.11 Discrepancies and Errors

In the case of a discrepancy between the unit price and the extended total for a bid item, the unit price will prevail. The unit prices of bids that have been opened may not be changed for the purpose of correcting an error in the bid price.

1.12 Identical Bids

In the event two or more identical bids are received, and are lowest, responsible and responsive, award will be made as prescribed in the Texas Local Government Code, Chapter 2.62.027(b).

1.13 Alternative Bids

Alterations may be made before the bid opening, but must be initialed by the bidder guaranteeing authenticity. After the official bid opening, bids may not be amended or altered without the recommendation of the Purchasing Agent and the approval of the Commissioner’s Court.

1.14 Withdrawal of Bids

Bidders may withdraw any submitted bids prior to the bid submission deadline. Bidders may not withdraw once the bids have been publicly opened, without the approval of the County’s Purchasing Agent. Bidders will be allowed to withdraw bids that contain substantial mathematical errors in extension. However, once a bid has been withdrawn, it can no longer be considered.

1.15 Disqualification of Bidder

The County may disqualify bidders, and their bids not be considered, for any of the following reasons: Collusion among bidders; Bidder’s default on an existing or previous contract with the County, including failure to deliver goods and/or services of the quality and price bid; Bidder’s lack of financial stability; any factor concerning the bidder’s inability to provide the quantity, quality, and timeliness of services or goods specified in the solicitation; bidder involved in a current or pending lawsuit with the County; bidder’s attempt to influence the outcome of the solicitation through unauthorized contact with County officials outside of those listed in the solicitation documents; and bidder’s attempt to offer gifts, gratuities, or bribes to any County employee or elected official in connection with a solicitation.

1.16 Waiver of Formalities

County reserves the right to reschedule, extend, or cancel this RFB at any time. County reserves the right to reject any or all responses, and to waive formalities or irregularities in connection with this RFB and may consider submissions not made in compliance with this request for bids if it elects to

do so, to the extent permitted by law, although the County will have no obligation for such consideration.

1.17 Cost of Bid

The cost of submitting bids shall be borne by the bidders, and the County will not be liable for any costs incurred by a bidder responding to this solicitation.

1.18 Inclusive Pricing

Bid pricing is to include all expenses, fees and charges related to the delivery of the specified goods or services. The County will not pay any additional charges other than the bid price unless requested by the County on the bid response sheet.

1.19 Firm Prices

Unless otherwise stated in the specifications, bidder's prices remain firm for 120 days from date of bid opening and, upon award, remain in effect for the contract period specified in the solicitation. If formal award has not occurred within 120 days of bid opening, the vendor and the County may mutually agree to extend the firm price period.

1.20 Taxpayer Identification

Bidders must provide the County with a current W-9 "Request for Taxpayer Identification and Certification" before goods or services can be procured from the bidder.

1.21 Taxes

The County is exempt from all federal excise taxes and all state and local sales and use taxes. If such taxes are listed on a bidder's invoice, they will not be paid. Additionally, bidders cannot use the County's tax exemption status to purchase goods or services related to this solicitation.

1.22 Payment

Payment will be made after receipt of all invoiced services. Bidder will be paid within thirty days of date invoice is received.

1.23 Outstanding Liabilities

Bidders shall not have outstanding, unpaid liabilities owed to the County. Liabilities may include, but are not limited to, property taxes, hotel occupancy taxes, and license or permit fees. Bids will be considered non-responsible and not given further consideration if submitted by a bidder with such outstanding liabilities.

1.24 Offset

The County may, at its option, offset any amounts due and payable under contract award under this solicitation against any debt lawfully due the County from a vendor, whether or not the amount due arises pursuant to the terms of the contract and whether or not the debt has been reduced to judgment by a court.

1.25 Independent Vendors

It is expressly agreed and understood by both parties that the County is contracting with the successful bidder as an independent vendor. The County shall not be liable for any claims which may be asserted by any third party occurring in connection with services performed by the successful bidder, and the successful bidder has no authority to bind the County.

1.26 Governing Law

All bids submitted in response to this solicitation and any resulting contract shall be governed by, and construed in accordance with the laws and court decisions of the State of Texas.

1.27 Controlling Document

In the case of a discrepancy between this solicitation and the formal contract, the formal contract will prevail and control.

1.28 Assignment

Bidder shall not assign, transfer, or pledge a contract awarded under this solicitation, in whole or in part, without the prior written consent of the County's Purchasing Agent. Assignment of this contract, if approved by the County, shall not relieve the bidder's obligations under the contract. Approval by the County of one assignment shall not constitute approval of any future assignment of the contract.

1.29 Termination

If an awarded bidder fails in any manner to fully perform each and all of the terms, conditions and covenants of a contract awarded by this solicitation, he shall be in default and notice of default shall be given to the bidder by the County's Purchasing Agent. In the event that the vendor continues in default for a period of seven (7) days after receipt of the above-mentioned notice of default, the County may terminate or cancel the contract. The County may also cancel a contract for convenience and without cause with thirty days' notice. In any cancellation of contract, the County will pay the bidder for all goods received and accepted, and for all services provided and accepted up to and including the date of termination.

1.30 Term of Contract

If the bid is accepted and approved by Commissioners Court, then the bid documents and bid form become the contract and there are no oral agreements either expressed or implied. This contract will be awarded to the most responsive and best value vendor at the September 25, 2017 Bastrop County Commissioner's Court regular session. This contract will be for a twenty-four (24) month period effective *November 01, 2017 through October 31, 2019*, unless cancelled by either party with thirty (30) days' notice. This contract may be unilaterally extended by Bastrop County up to three (3) additional twelve (12) month periods. All terms and conditions will remain unchanged and in effect. The cost of the services cannot increase except for a price escalation at the time of renewal. To be effective, the option to renew must be exercised no sooner than ninety (90) days prior to expiration of the contract. The option, if exercised, must be in the form of an award letter from the County. The total period of this contract, including the extension as a result of the exercised option may not exceed a combined period of Sixty (60) months.

1.31 Indemnification

Bidder shall defend, indemnify, and hold harmless the County of Bastrop, its officers, agents, employees, appointees and volunteers against any and all claims, lawsuits, judgments, costs and expenses for personal injury (including death), property damage or other harm for which recovery of damages is sought, suffered by any person or persons, that may arise out of or be occasioned by bidder's breach of any of the terms or provisions of any contract awarded as a result of this solicitation, or by any negligent or strictly liable act or omission of the bidder, its officers, agents, employees, or subcontractors, in the performance of an awarded contract; except that the indemnity provided for in this paragraph shall not apply to any liability resulting from the sole negligence or fault of the County, its officers, agents or employees, and in the event of joint and concurrent negligence or fault of the bidder and County, responsibility and indemnity, if any,

shall be apportioned comparatively in accordance with the laws of the State of Texas, without waiving any governmental immunity available to the County under Texas law and without waiving any defenses of the parties under Texas law. The provisions of this paragraph are solely for the benefit of the parties hereto and are not intended to create or grant any rights, contractual or otherwise, to any other person or entity.

1.32 Venue

The obligations of all parties under a contract awarded through this solicitation are performed in Bastrop County, Texas, and if legal action is necessary to enforce same, exclusive venue shall be within Bastrop County, Texas.

1.33 Funding

State of Texas statutes prohibit the obligation and expenditure of public funds beyond the fiscal year for which a budget has been approved. Orders or other obligations that may arise beyond the end of the current fiscal year shall be subject to approval of budget funds.

1.34 Solicitation Results

The County normally posts solicitation results on-line after bids are received and approved in Commissioner's Court. The County's website is www.co.bastrop.tx.us. Results are on the Purchasing Solicitation page, in the same place as the original solicitation documents. Posted results are for informational purposes only, not a notice of award.

1.35 Public Information

The County is a governmental body subject to the Texas Public Information Act (Chapter 552 of the Texas Government Code). Any information submitted to the County with regard to this RFB is presumed to be information and available to the public. Any information or materials submitted to County that the Respondent considers confidential, including, but not limited to, financial information, must be clearly marked "CONFIDENTIAL" on each page or portion of a page of material that contains confidential information. If a request is made under the Texas Public Information Act for information marked Confidential, County will endeavor to advise the Respondent of the request in time to file an Open Records decision. If requested by the Respondent, the County will request an Open Records Decision or Ruling from the Texas Attorney General's Office, but the Respondent, at Respondent's sole cost and expense, will be responsible for asserting any appropriate exceptions to disclosure and providing any information, at the Respondent's expense, to support the Respondent's position. The County will abide by the decision of the Texas Attorney General.

1.36 Affirmative Action/EOE

Bastrop County is an Affirmative Action/Equal Opportunity Employer and strives to attain goals for Section 3 of the Housing and Urban Development Act of 1968 (12U.S.C. 1701u) as amended. *See Attached Bastrop County Section 3 Resolution*

1.37 Contact Person for Inquiries

Questions regarding this RFB should be directed to the County's Purchasing Agent as identified below BY EMAIL. If the County believes that a response is required, the County will provide a response by addendum which will be posted to the County's website. The final date and time for questions and inquiries is September 08, 2017, at 5PM.

All questions should be addressed **BY EMAIL** to:

2.0 General Information & Requirements.

2.1 Request for Bid

Bastrop County is seeking to enter into a contract with a competent vendor to provide solid waste disposal services to the Bastrop County Transfer Station. This contract will remain in effect from November 01, 2017 through October 31, 2019. The bid pricing shall remain the same for the duration of this contract.

2.2 Scope of Work

Bastrop County desires to contract with a competent vendor to furnish multiple 40-yard roll off waste containers for solid waste dumping. The vendor agrees to collect, haul away and to properly dispose of all trash, debris and refuse, on an as needed basis. This vendor will NOT be responsible for hauling off used tires, Bastrop County has a separate contract for that service. Bastrop County has also prohibited the dumping of the following items at the Transfer Station: Oil, Oil Filters, Paints, Batteries, Chemicals, and any Appliance that contains Freon. Waste container removal and replacement must be available on an as needed basis, multiple times per week. The desired vendor will provide solid waste removal services to the Bastrop County Transfer Station located at 601 Cool Water Dr., Bastrop Texas 78602. The removal and replacement of waste containers must be completed within a 24 hour time period of any service call placed to the vendor by Bastrop County. Bastrop County Transfer Station will require three (3) 40-yard roll off waste containers at all times and Bastrop County reserves the right to increase the number of 40-yard roll off waste containers at any time with the term on the contract at the contracted bid price.

2.3 Control of The Work

Furnish all materials and perform work in reasonably close conformity with the scope of work referenced in RFB 17BCP08B. Vendor must obtain written approval before deviating from the scope of work provided in this request for bids. Failure to promptly notify Bastrop County of errors or concerns with the scope of work will constitute a waiver of all claims for misunderstandings or ambiguities that result from the errors, omissions, or discrepancies discovered.

2.4 Legal Relations and Responsibilities

Vendor shall maintain adequate records to justify all charges, expenses and costs incurred in performing the Services for a period of at least three (3) years following the termination date of the contract. The County shall have full and complete access to all records, documents and information collected and/or maintained by Vendor in the course of the administration and performance of the Contract. This information shall be made accessible at Vendor's local place of business in the County's jurisdiction, for purposes of inspection, reproduction and audit without restriction.

2.5 Measurement and Payment

The work performed in accordance with this contract shall be paid for using unit pricing. This price is full compensation for all task listed in the bid submitted by the vendor and must include all necessary fees and charges needed to complete this work. Bastrop County will NOT pay any fees to the vendor other than the agreed upon bid price. Pay applications must be submitted to the Bastrop County Environmental and Sanitation Services Manager for approval and processing for payment. Bastrop County will pay based on a Net 30 date.

2.6 Evaluation Criteria

All bids should be based on a unit price. Bastrop County will score all eligible respondents based on their proposed price. The contract will be given to the lowest/best value bidder that complies with all requests for bid items and requirements set forth by Bastrop County. The Bastrop County Commissioners Court will make the final selection and award. The County has the right to reject any or all Responses.

2.7 Liquidated Damages

Should the **VENDOR** fail to complete the requirements set forth in the scope of work, Bastrop County will suffer damage. The amount of damage suffered by Bastrop County is difficult, if not impossible, to determine at this time. Therefore, the **VENDOR** shall pay Bastrop County, as liquidated damages, the following:

- a) The **VENDOR** shall pay Bastrop County, liquidated damages, \$500 per incident where the **VENDOR** fails to repair damages that are caused by the **VENDOR** or sub-contractor(s). Application of liquidated damaged does not release the **VENDOR** from the responsibility of resolving or repairing damages.
- b) The amounts specified above are mutually agreed upon as reasonable and the proper amount of liquidated damages Bastrop County would suffer in the aforementioned examples.

2.8 Insurance Requirements

- a) Vendor shall furnish a certificate of insurance showing that the vendor maintains vendor's insurance carrier authorized to do business in the State of Texas by the State Board of Insurance. Said certificate shall include a clause obligating the Insurer to give ten days' prior written notice of any material change in the insurance including cancellation. The policy should also show Bastrop County as an additional insured entity.
- b) The following are the types of coverages and the limits set by the State of Texas that shall be maintained:
 1. Worker's Compensation Insurance
 2. Comprehensive General Liability Insurance in the following amounts:
 - i. General Aggregate \$ 1,000,000.00
 - ii. Products-Comp/Ops Aggregate \$ 1,000,000.00
 - iii. Personal & Advertising Injury \$ 1,000,000.00
 - iv. Each Occurrence \$ 1,000,000.00
 - v. The Comprehensive General Liability Insurance must include liability coverage for:
- c) Bodily injury,
- d) Personal Injury,
- e) Independent Vendor,
- f) Blanket Contractual,
- g) Product,
- h) Fire,
- i) Medical Expense, and
- j) Complete Operations.
3. Comprehensive Automobile Liability Insurance as follows:
 - i. Bodily Injury \$1,000,000 per person
 - ii. Personal Injury \$1,000,000 per accident
 - iii. Property Damage \$1,000,000 per accident

3.0 Submission of Bids

3.1 Required Documents for Bid Submission:

ALL BIDS RECEIVED WITHOUT THE FOLLOWING ITEMS WILL BE CONSIDERED NON-RESPONSIVE AND WILL BE REJECTED

- a. Bid (Use Attachment D – Bid Form)
- b. Vendor Information Form (Attachment E)
- c. Conflict of Interest Form (Attachment F)
- d. Certificate of Insurance

IN SUBMITTING A RESPONSE TO THIS RFB, THE RESPONDENT AGREES THAT IT WAIVES ANY CLAIMS IT HAS OR MAY HAVE AGAINST THE COUNTY, THE COUNTY'S EMPLOYEES, OFFICERS, AGENTS, REPRESENTATIVES, AND THE MEMBERS OF THE COUNTY'S GOVERNING BODY IN CONNECTION WITH OR ARISING OUT OF THIS RFB, INCLUDING, THE ADMINISTRATION OF THE RFB, THE BASIS FOR SELECTION, THE EVALUATIONS OF THE RESPONSES, THE METHOD USED FOR SELECTION, AND ANY DISCLOSURE OF INFORMATION REGARDING THE RESPONSES OR EVALUATIONS. THE SUBMISSION OF A BID PROPOSAL CONSTITUTES THE ACCEPTANCE BY THE RESPONDENT OF THE EVALUATION TECHNIQUE DESCRIBED IN THIS RFB.

RFB No: 17BCP08B
SOLID WASTE DISPOSAL SERVICES
Attachment A
Bid Form

NOTICE TO THE BIDDER

In the space provided below, please enter your total bid amount for this project. Only this figure will be read publicly by Bastrop County at the public bid opening. This bid amount should be the total amount including any and all fees.

\$ _____
Total Bid Amount Per 40-Yard Roll Container

The undersigned hereby submits its sealed bid for **RFB 17BCP08B – SOLID WASTE DISPOSAL SERVICES**. The bidder understands and agrees that it is bound by all terms and conditions present in this RFB packet, including cover sheets, bid specifications, bid sheet and any addendum(s).

Signature of Bidder/Authorized Personnel

Date

Vendor Information

RFB 17BCP08B – Solid Waste Disposal Services

ATTACHMENT B

(Please complete all information below and submit with your bid.)

Company Name

The undersigned affirms they are duly authorized to execute this Contract after notification that the Bidder has been identified by Bastrop County as the Bidder with the "best value" bid. By submitting this bid the Respondent agrees to all specifications, terms and conditions set forth in this Request for Bids. Bastrop County reserves the right to accept or reject any and/or all bids and to waive bid irregularities. Bids shall be valid and not withdrawn for a period of ninety (90) days from the date of opening thereof.

Print Name *(person authorized to sign proposal)*

Title

Signature *(person authorized to sign proposal)*

Date

Primary Contact for Bid

Name: _____

Telephone: _____

Email Address: _____

Business Address: _____

City, State, Zip Code: _____

CONFLICT OF INTEREST QUESTIONNAIRE
For vendor or other person doing business with local governmental entity

FORM CIQ

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.
This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).
By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.
A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of person who has a business relationship with local governmental entity.

2 **Check this box if you are filing an update to a previously filed questionnaire.**

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 Name of local government officer with whom filer has employment or business relationship.

Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

Yes No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

Yes No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

Yes No

D. Describe each employment or business relationship with the local government officer named in this section.

4

Signature of person doing business with the governmental entity

Date

THIS INFORMATION PERTAINS TO A FORM THAT ONLY HAS TO BE COMPLETED BY THE VENDOR THAT IS AWARDED A CONTRACT

Certificate of Interested Parties (Form 1295): ATTACHMENT D

In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least \$1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016. The Texas Ethics Commission was required to adopt rules necessary to implement that law, prescribe the disclosure of interested parties form, and post a copy of the form on the commission's website. The commission adopted the Certificate of Interested Parties form (Form 1295) on October 5, 2015. The commission also adopted new rules (Chapter 46) on November 30, 2015, to implement the law. The commission does not have any additional authority to enforce or interpret House Bill 1295.

Filing Process:

- (a) A disclosure of interested parties form required by section 2252.908 of the Government Code must be filed on an electronic form prescribed by the commission that contains the following:
- (1) The name of the business entity filing the form and the city, state, and country of the business entity's place of business;
 - (2) The name of the governmental entity or state agency that is a party to the contract for which the form is being filed;
 - (3) The name of each interested party and the city, state, and country of the place of business of each interested party;
 - (4) The identification number used by the governmental entity or state agency to track or identify the contract for which the form is being filed and a short description of the goods or services used by the governmental entity or state agency provided under the contract; and
 - (5) An indication of whether each interested party has a controlling interest in the business entity, is an intermediary in the contract for which the disclosure is being filed, or both.
- (b) The certification of filing and the completed disclosure of interested parties form generated by the commission's electronic filing application must be printed, signed by an authorized agent of the contracting business entity, and submitted to the governmental entity or state agency that is the party to the contract for which the form is being filed
- (c) A governmental entity or state agency that receives a completed disclosure of interested parties form and certification of filing shall notify the commission, in an electronic format prescribed by the commission, of the receipt of those documents not later than the 30th day after the date the contract for which the form was filed binds all parties to the contract.
- (d) The commission shall make each disclosure of interested parties form filed with the commission under section 2252.908(f) of the Government Code available to the public on the commission's Internet website not later than the seventh business day after the date the commission receives the notice required under subsection (c) of this section.

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY
CERTIFICATION OF FILING**

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Submitting Vendor Company Name and Address

Certificate Number:

This # is issued once the form has been electronically filed

Date Filed:

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Bastrop County

Date Acknowledged:

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the goods or services to be provided under the contract.

RFB # and Name

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Authorized Person at Vendor		Check Controlling	

5 Check only if there is NO Interested Party.

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

Have the completed form Notorized here

Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20____, to certify which, witness my hand and seal of office.

Signature of officer administering oath

Printed name of officer administering oath

Title of officer administering oath